

● ● ● Parent/Guardian and Student Agreements for Remote Testing

My child will be taking an online assessment remotely.

The purpose of this assessment is to help my child's teacher understand what my child already knows and what areas may require additional support and/or instruction. For this reason, I agree that it is important that my child complete all of the activities in this assessment independently.

Both my child and I share a personal responsibility to ensure that no inappropriate activities occur during the assessment and that none of the test material or content is compromised. We also have a shared responsibility to report to the teacher or school administrators if we become aware of any inappropriate practices related to the test administration. We understand that our school district relies on the personal integrity of every individual in the process to maintain the security, validity, reliability, and equity of the assessment process.

Parent/Guardian Agreement:

- I will encourage my child to try their best and to approach the assessment in a positive manner.
- I will make sure my child has an adequate testing device and peripherals to take the assessment.
- I will do my best to find a room for my child to test in that is quiet, private, and well-lit.
- I will turn off any music, TV, or other background noise.
- I will only help my child if there are difficulties with the testing device, issues logging into the web conference, and/or issues logging into the assessment.
- I will not help my child with any questions on the assessment.
- I will not read the assessment questions or answers to my child.
- I will ensure that my child stays in the testing interface and does not use other tools, devices, or applications outside of the testing interface during the assessment.
- I will emphasize that the security of the assessment questions must be maintained at all times. None of the materials from the online test may be copied, photographed, or recorded in any manner.

Student Agreement:

- I will have a positive attitude and do my best on the assessment.
- I will not have a smart phone or any other electronic devices near me during the assessment.
- I will not ask my parents or guardians to help me with any of the questions on the assessment.
- I will follow the directions provided by the test administrator and will ask questions if I need help with them.
- If my assessment is being given using a web meeting, I will sit directly in front of the camera in a well-lit area so that my face and workspace is always visible to the test administrator.
- If I need to use the restroom, I will ask for permission to pause the assessment.
- I will do my best to focus and complete the assessment.

I have read and understand the Parent/Guardian and Student Agreements for Remote Testing, and I agree to comply with the terms and requirements.

Student Signature

Parent/Guardian Signature

Student Full Name (Print)

Parent/Guardian Full Name (Print)

Date

Date